

**LIA BOARD MEETING MINUTES
FEBRUARY 16, 2011, 6:00 P.M.
RALPH AND KACOO'S RESTAURANT
BATON ROUGE, LA**

The meeting began at 6:15 P.M. with Wayne Orton welcoming everyone and asking them to stand for the Pledge of Allegiance. Voting members present were: Mike Goree, Wayne Orton, Julie Mouch Broussard and Jack Hopper. Non-voting Board Member, Severn C. Doughty, Sr. was present and guest present was Ansel Rankins. Four voting Board Members present represented a quorum and four were present.

Wayne asked everyone to review the minutes of the last meeting and if acceptable, move that they be accepted. Julie Mouch Broussard moved, seconded by Mike Goree, to accept the minutes. Motion carried.

Wayne asked Ansel Rankins to report on LDAF. Ansel indicated that there were 309 licensed Landscape Irrigation Contractors in Louisiana and to date 205 had renewed. There were 11 new licensed contractors so far this year. Ansel asked the Board if it would be alright to only send letters to all licensed irrigators when a one day recertification class was to be offered and not send letters announcing the Basics class. The Board agreed.

Ansel then went on by stating that the pass rate of the April 2010 Basics class was 80%, the July class was 55% and the November class was 83%. 106 took the Basics class in 2010 and 77 passed and of all who took the test in 2010, 73% passed and ½ of those took the Basics class. Ansel continued by indicating that the new Landscape Irrigation Contractors exam should be completed in July of this year. Those on the committee were Ron Sheffield, Mike Goree, and Mark LeBlanc.

Wayne asked Severn to give the financial report. Severn indicated that the report was from September 1, 2010 to January 31, 2011. Revenues from that period were \$12,075.00 and expenses were \$12,607.85. Expenses over revenues were \$532.85. The checking account balance as of February 16, 2011 was \$20,964.65 and the savings account balance was \$6,043.88. There was some question as to why there was not an accounting for the calendar year. Severn indicated that he accounts from Board Meeting to Board Meeting and no one had asked for a calendar year accounting other than the income tax reporting. Consequently, with the approval of the new LIA Budget an accounting of revenues and expenditures will accompany the budget so Board Members will see how well we do as to what was budgeted. Wayne Orton moved, seconded by Jack Hopper, to accept the financial report as presented. Motion carried.

Wayne asked Severn to give the Membership report. Severn stated that as of February 11, 2011 we had 64 total renewals (56) and new members (8). As of February 17, 2011 we added another 18 new members for a total of 82 members so far in 2011. In comparison last year we had a total of 83 members as of December 31, 2010.

Wayne asked Allen Owings to give a Newsletter report. Allen stated that he was working on the 1st Quarter newsletter but he felt the quality was not as good with him printing it as it could be if K Team Printing & Imaging could print it and he stated that to copy 150 copies it would cost \$326.86 – that would be for one quarter. For the year it would cost \$1,307.44. Consequently, Mike Goree moved seconded by Julie Mouch Broussard, to budget \$1,500.00 a year for printing the newsletter. Motion passed.

Wayne moved to Old Business by asking Severn to report on the Profit & Loss for the October 6, 2010 Annual Meeting and Recertification training at Ralph and Kacoo's Restaurant in Baton Rouge. Revenues were \$4,750.00 and expenses were \$1,650.78 leaving \$3,099.22 in revenues over expenses. Twenty seven people registered for the recertification training. There being no questions Mike Goree moved, seconded by Julie Mouch Broussard, to accept the report. Motion carried.

Wayne then asked Severn to report on the Annual Meeting training evaluations. There were 17 responses out of 27 attendees. When asked if anyone would like to advertise in the newsletter, three responded yes and gave their addresses. They were sent our advertising rates. Practically everyone stated that they enjoyed the educational programs and speakers and well as the food and location which was Ralph and Kacoo's Restaurant in Baton Rouge.

Next, Wayne asked Severn to report on the Profit and Loss for the November 3, 4, 2010 Basics class held at Ralph and Kacoo's in Baton Rouge. There were 21 registrations for a total in revenues of \$4,200.00. Expenses were \$1,597.47 leaving \$2,602.53 in revenues over expenses. There being no questions Julie Mouch Broussard moved, seconded by Mike Goree, to accept the report. Motion carried.

Severn then reported on the evaluations of the November Basics class. Seventeen out of 21 attendees responded to the survey. One individual indicated they would like to advertise in the newsletter and Severn sent him the advertising rates. Again, the responses were very favorable toward the Basics class content and instructor as well as the food and location.

Wayne asked Severn to discuss the LDAF/LIA Continuing Education Certification of Attendance/Completion form and agreement between LDAF and LIA. Severn stated that he signed an agreement to be responsible for recertifying licensed individuals taking LIA training courses to keep them recertified every three years in the event an LDAF inspector could not be present. LIA printed a form approved by LDAF to use in the recertification process.

Wayne asked Severn to report on the Secretary of State Annual Filing. Severn stated that each year LIA had to send in a form stating that LIA was active along with a \$5.00 filing fee.

Wayne moved on to New Business by discussing the possibility of purchasing another IA training course. Severn handed out potential IA classes for us to purchase and after some discussion it was decided that the ½ day, Electrical Trouble Shooting I class would be great to offer. Consequently, Mike Goree moved, seconded by Jack Hopper, to purchase the class. Motion carried.

Wayne moved on to discussion pertaining to the new budget for LIA. Severn handed each Board Member a copy of the proposed budget. For 2011 revenues were projected to be \$27,110.00 and expenses the same amount, \$27,110.00. This was after adjustments were made to the printing entry from \$50.00 to \$1,500.00 and the income tax entry from \$1,000.00 to \$340.00. The Irrigation Basics training and the Recertification training were adjusted accordingly to balance. Consequently, Mike Goree moved, seconded by Jack Hopper to approve the amended budget as discussed. Motion carried.

Next, Wayne brought up the discussion of Gary Joy's untimely death and his replacement on the Board. Gary became ill the Wednesday after Christmas and died 13 days afterwards. It was a shock to all of us. Discussion had ensued to ask Mary Ann Joye, Gary's wife, to fill Gary's position on the Board and a Board Member. She had expressed an interest in continuing Gary's business and had indicated that she wanted to obtain her Landscape Horticulturist and Landscape Irrigation Contractors licenses. With that Wayne Orton moved, seconded by Mike Goree to ask Mary Ann Joye to serve on the Board in an interim position until she took the Landscape Basics for Landscape Irrigation Contractors class and acquired her Landscape Irrigation Contractors license. Motion passed.

Wayne brought up the discussion on when our Annual Meeting would be held, what recertification training would be taught and where. After some discussion Wayne Orton moved, seconded by Jack Hopper, to offer the Electrical Trouble Shooting class and Predicting and Estimating Landscape Water Use, two ½ day classes to be held October 5, 2011 at Ralph and Kacoo's Restaurant on Bluebonnet Blvd. in Baton Rouge. In addition Wayne recommended that LIA have a Board Meeting at 6:00 P.M. October 4, 2011 at the same location. Motion carried.

Wayne made another motion, seconded by Jack Hopper, to have a summer Board Meeting on June 29, 2011 beginning at 11:00 A.M. at Lea's Restaurant in Lecompte, LA.

There being no more business, Julie Mouch Broussard moved, seconded by Wayne Orton to adjourn the meeting. Motion carried and the meeting concluded at 9:10 P.M.